

**DEPARTMENT OF MEDICAL ASSISTANCE SERVICES  
EMPLOYMENT OPPORTUNITY**

This Agency is charged with ensuring proper MEDICAID services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

**SPECIALITY CARE MANAGER**

Role Title: Program Administration Specialist II

Position: #00345

Pay Band 5, Level III, Hiring Range: \$40,959 –\$80,000

**Closing Date: October 3, 2011**

Exciting opportunity to lead a fast-paced team responsible for developing and managing innovative managed specialty care services within the Division of Health Care Services. This new position will focus on alternative models for delivering acute care services to new groups (e.g. foster care) as well as the integration of acute care and other health care services (e.g. long-term care). The successful candidate must have demonstrated competency in integrated service delivery, health program management, and specialty care services. Ideal candidate must have demonstrated ability in organizational development and staff management. Must be able to manage multiple projects, evaluate health programs, and report on outcomes. Requires demonstrated ability to interact and communicate effectively with individuals at all organizational levels both orally and in writing. Must have demonstrated ability to work independently, and work on multiple complex projects simultaneously. Proficiency using personal computers including spreadsheet, project management, and presentation software. Prefer Master's degree or higher in business, health, or public administration.

ONLINE STATE APPLICATION REQUIRED

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the Recruitment Management System (RMS) by 5:00 p.m. on the closing dates referenced above.

**FAXED, E-MAILED, OR PAPER APPLICATIONS WILL NOT BE ACCEPTED**

Receptionist: 804-786-5408, TDD 800-343-0634

Web Sites for Vacancy Listings

RMS: <http://jobs.agencies.virginia.gov/applicants/Central?search=602>

DMAS: [http://www.dmas.virginia.gov/ab-position\\_vacancies.htm](http://www.dmas.virginia.gov/ab-position_vacancies.htm)

**Applicants needing accommodation to apply for openings should contact the DMAS receptionist for additional information.**

**EEO/AA/ADA**